William Paterson University
Faculty Senate Technology Council Meeting

**Minutes**

May 7, 2020
Time: 1:00 – 2:00 pm
Location: Online

Present:  Gamin Bartle, Sonya Bierbower, Megan Chesin, Tao Guo (minutes), Housen Maratouk, Pei-Lin Weng, Raymond Schwartz

- Agenda was accepted by all present members
- Minutes from March meeting was accepted by all present members

- Discussion/Action Items
    - Short description of available technology and online resources
        - Tao started a document with a list of available programs and online resources to highlight. This is to provide a quick review of some programs or resources from a user's perspective.
        - Council members suggested adding Zoom, Qualtrics, Honorlock, and a few more that are included in the ITwiki.
        - Council members suggested sending this document out in summer now that all summer classes are online.
        - Council members suggested referring to previous Instruction and Research Technology and Center for Teaching Excellence emails for consistency and continuity.
        - Multiple council members volunteered to work on this document during summer when the faculty senate is adjourned.
    - Update on 2019-2020 charges
        - Gamin, who is the university project manager on the WP Online initiative, reported the WP Online has been progressing as planned. There will be new graduate programs created in partnership with Academic Partnerships and some new undergraduate programs to be created.
        - Gamin reported the digital literacy initiative is still on-going and a new grant proposal is under work.
        - A Digital Skills Module was included in Will Power 102 in Spring 2020. A Digital/Data-Driven Storytelling Minor in the College of Humanities and Social Sciences is being proposed.
        - Gamin suggested continuing working on promoting digital literacy on campus.
        - Jupyter project working from Ray.
        - Tao reported that collaboration with RSCE council had no new update and suggested removing this charge and replaced it with a charge to explore collaboration with other councils and committees, such as Technology Across the Curriculum, the Digital Liberal Arts Collaboratory, and others.

- o Election of co-chairs for School year 2020-2021
  - o Sonya Bierbower and Tao Guo volunteered to be the co-chairs for the school year of 2020-2021. All present members agreed.
  - o Council members thanked Pei-Lin for her service as co-chair in the school year of 2019-2020.
- o New business
  - o No new business at this point
- o Tech Council annual report
  - o Pei-Lin started a draft with an update on current charges and suggested new charges for the next school year.
  - o All present council members reviewed the draft and provided revision suggestions.
  - o Ample time was allocated to the discussion of new charges for the next school year. Besides the standing charges, the council came up with 5 proposed charges covering collaboration with other councils and committees, new online programs, digital literacy, open-source resources.
- The meeting was adjourned at 1:50 pm.